

# Be a Portway SPORT

**We want everyone at our school to be a Portway SPORT...**

**S**—Stick at things: Don't give up when things get tough. Keep going! Have a 'I Can Do...' attitude and don't be afraid to take risks.

**P**—Positive about Learning: Do your best in lessons and make the most of your chances to learn in school.

**O**—Organise themselves: Make sure you have the right equipment and attitude in lessons so that you can start and complete your work well.

**R**—Reflect on your learning: Know your targets and know how to improve your work. Know how successful your learning has been.

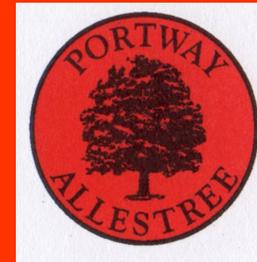
**T**—Team players: Cooperate and respect others. Play your part in the team and help others.

Be proud to wear the school badge



*This booklet was compiled by the children, parents and teachers of Portway Junior School. Summer 2010*

# Portway Junior School



# Behaviour at School

Name: \_\_\_\_\_

**SIGNED:**

YEAR 3: \_\_\_\_\_ YEAR 4: \_\_\_\_\_

YEAR 5: \_\_\_\_\_ YEAR 6: \_\_\_\_\_

# The Golden Rules

At Portway Junior School we have developed our own set of Golden Rules.

1. Respect everyone and everything in school.
2. Listen to each other
3. Respond straight away to instructions from all adults in school.
4. Move quietly and sensibly around the school.
5. Be polite to everyone in school, including visitors.
6. Take responsibility for your own actions.
7. Try your best at all times.
8. Make Portway Junior School a friendly and bully free school.

The Behaviour in School booklet is designed to make it clear how we can all follow our Golden Rules. The instructions in this booklet show us the things we can all do to make sure that everyone is safe and happy in Portway Junior School.



# End of school

- ☺ Collect all of your belongings when you are told.
- ☺ Walk sensibly through school and out through the school gates.
- ☺ Do not play on the playground after school. Make your way home.
- ☺ Push all bicycles and scooters on the paths in school.
- ☹ You are not allowed to walk through the school car park.
- ☺ If your parents are late collecting you do not leave the school grounds. Go to the school office and ask a member of staff to contact your parents.
- ☺ Walk home sensibly. Remember you are still wearing school uniform and representing the school. We expect the same of you walking home as in school.
- ☺ Remember if you are going to an after school club held at Portway behave in the same way as in lessons.



# Assembly

- ☺ Come into assembly quietly and sit in a straight line.
- ☺ Listen carefully to any music that might be playing.
- ☺ Listen carefully to the assembly so that you can join in sensibly if asked.
- ☺ Do your best to concentrate on what is said in the assembly and do not talk or distract others.
- ☺ Leave the hall quietly at the end of assembly and return to your classroom / go out to play.



# Classroom Expectations

## **Registration**

- ☺ Make sure your coat is hung up and your bag and belongings are put away neatly.
- ☺ Get on with the registration task straight away.

## **Start of Lessons**

- ☺ If asked to line up, do so quietly in single file outside the classroom.
- ☺ Enter the room sensibly and go straight to your table.
- ☺ Make sure you are ready to start work and have all your equipment with you.

## **During the lesson**

- ☺ When an adult talks to the whole class stay silent and concentrate.
- ☺ In class put your hand up and don't shout out.
- ☺ If the teacher is talking to another person, do not interrupt. Wait quietly and patiently.
- ☺ When moving around, do it sensibly and quietly.
- ☺ Sit on your chair, or the carpet, sensibly.
- ☺ In lessons try to concentrate on the task you are doing and avoid distracting others.

## **End of the lesson**

- ☺ Put everything away so the classroom is always left tidy.

# Before School, Playtimes and Dinner times

- ☺ When going out to play walk through school and use the paths outside.
- ☺ Break times are a time to enjoy yourself and have fun. Play sensibly. Remember, play-fighting is not allowed.
- ☺ If the ball goes over the fence, ask a member of staff if you can collect it.
- ☺ Unkind words can be very hurtful. Be a good friend and say the right things. Make helpful supportive and friendly comments. Say no to name calling.
- ☺ When the whistle or bell goes, stand still and quietly. When the second whistle goes walk to your class's line straight away and line up in register order.
- ☺ At the end of playtime, walk back to your classroom in single file.
- ☺ Before you eat your dinner wash your hands.
- ☺ Line up quietly when waiting to go into the dining hall.
- ☺ When you have finished your meal, clear your things away.
- ☺ Follow instructions from the lunchtime supervisors the same as instructions from teachers.
- ☺ If you need to come into school at lunchtime you must get a passport from a lunchtime supervisor.
- ☺ Remember to use 'Please' and 'Thank you' whenever you can.



# wet playtimes or dinner times

When it is indoor play:

- ☺ Stay in your own classroom unless you are told otherwise
- ☺ Find something to sit and do quietly-like reading, drawing, talking or playing games.
- ☺ Tidy everything away neatly and quickly when you are asked to.
- ☺ Make sure you listen to any adults instructions and do what they ask without arguing.
- ☺ Do not run around the classroom or the corridors.

